

LICKING MEMORIAL HOSPITAL

DEPARTMENT HOURS



As of April 16, 2010

| Licking Memorial Hospital | |
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| DEPARTMENT NAME | HOURS |
| Administration | M-F 7:30 a.m.-5:00 p.m. 24 hours a day, 7 days a week by voice messaging |
| 4-North | 24 hours a day, 7 days a week |
| 4-South | 24 hours a day, 7 days a week |
| 5-South | 24 hours a day, 7 days a week |
| Anti-Coagulation Clinic | M-Th 7:00 a.m.-5:00 p.m. F 7:00 a.m.-3:00 p.m. Voice mail messages |
| Behavioral Health 200 Messimer Drive Newark, OH 43055 | Needs Assessment Dept-24 hours a day, 7 days per week Inpatient Psych & Detox-24 hours a day, 7 days per week Business Office-M-F 8:00 a.m.-5:00 p.m. for services listed below: <ul style="list-style-type: none"> • CD Intensive Outpatient Program • CD Residential Program LMHP Outpatient Psychiatric Services-Newark-M, W, Th, F 8:00 a.m.-5:00 p.m. and limited evening hours available on T LMHP Outpatient Psychiatric Services-Pataskala-M-F, 8:00 a.m.-5:00 p.m. |
| Cardiopulmonary/Nephrology | M-F 7:00 a.m.-5:00 p.m. On call for weekend treadmills and echocardiograms |
| Case Management | 7:00 a.m.-4:30 p.m. , seven days a week With call after hours until 10:00 p.m., seven days a week |
| Chief of Staff | M-F 7:30 a.m.-5:00 p.m. |
| Communications | 24 hours a day, 7 days a week |
| Community Case Management | M-F 7:00 a.m.-4:30 p.m. |
| Critical Care | 24 hours a day, 7 days a week |
| GI/Endoscopy Services | M-F 7:00 a.m.-4:30 p.m. with call on evenings, weekends and holidays |
| Neurovascular: Vascular Lab EEG Lab Overnight Sleep Lab | M-F 8:00 a.m.-6:00 p.m. with call for DVT only – evenings, weekends and holidays M-F 8:00 a.m.-5:00 p.m. M-Th 7:00 p.m.-7:00 a.m. |
| Emergency Department | 24 hours a day, 7 days a week |

| DEPARTMENT NAME | HOURS |
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| Engineering Services/Plant Operations | M-F 7:00 a.m.-3:30 p.m. 24 hours a day, 7 days a week |
| Environmental Services | 24 hours a day, 7 days a week |
| Fiscal Services | M-F 7:30 a.m.-5:00 p.m. |
| Food Services | Café–Hot entrée stations–6:30 a.m.-1:00 a.m., 7 days a week Grab and Go–24 hours a day, 7 days a week Cook to Order–M-F 6:30 a.m.-11:00 p.m., Sat-Sun 8:00 a.m.-7:00 p.m. Hot Entrée–M-F 6:30 a.m.-1:00 a.m. Holidays–8:00 a.m.-1:00 a.m. Inpatients–7:45 a.m., 11:45 a.m., 4:45 p.m. Shepherd Hill Hospital–7:00 a.m.-5:30 p.m. |
| Foundation/Development | M-F 7:30 a.m.-5:00 p.m. |
| Gift Shop | M-Saturday 10:00 a.m.-4:00 p.m. and 6:30-8:30 p.m. Sunday 12:00 Noon-8:30 p.m. |
| Health Information | Main Health Information–M-F 7:30 a.m.-11:00 p.m. Saturday and Sunday 7:30 a.m.-11:00 p.m. Public Hours–M-F 7:30 a.m.-5:30 p.m. |
| Home Care Services | M-F 8:00 a.m.-4:30 p.m. R.N. on call evenings, weekends and holidays |
| Human Resources | M-F 7:30 a.m.-5:00 p.m. Additional hours available by appointment Voice messaging available |
| Infection Control | M-F 7:30 a.m.-4:00 p.m. After hours and weekends are covered by Patient Care Coordinator 24-hour voice mail and pager for emergencies |
| Information Systems | M-F 6:00 a.m.-4:30 p.m. On call for emergencies all other times |
| Laboratory Services Licking Memorial Hospital 1320 W. Main St. Newark | Outpatient hours–M-F 7:00 a.m.-5:30 p.m. Saturday 7:00 a.m.- 12:00 Noon Outpatients coming in after those hours may use the Lobby desk phone to notify staff for assistance Inpatient testing 24 hours a day, 7 days a week |
| Laboratory Services Pataskala Health Campus One Healthy Place, Suite 103 Pataskala | M-F 7:30 a.m.-4:00 p.m. |
| Linen Services | 24 hours a day, 7 days a week |
| Mail Room | M-F 6:30 a.m.-4:00 p.m. |
| Main Street Coffee | M-F 6:00 a.m.-7:00 p.m. |
| Maternal Child (L&D/Mother-Infant/Nursery) | 24 hours a day, 7 days a week |
| Mail Room | M-F 6:30 a.m.-4:00 p.m. |
| Nursing Administration | 24 hours a day, 7 days a week |
| Oncology Outpatient/5-North | M-F 7:00 a.m.-7:00 p.m. Morning weekend/holiday hours for some treatments as needed |

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| Outpatient Clinic, 5 North | M-F 7:00 a.m.-7:00 p.m. Morning weekend/holiday hours for some treatments as needed |
| Pain Management Clinic | M-Th 8:00 a.m.-5:00 p.m. F 8:00 a.m.-3:30 p.m. |
| Pastoral Care Services | M-F 8:00 a.m.-4:30 p.m. |
| Patient Accounting | M-F 7:30 a.m.-5:00 p.m. |
| Inpatient Pharmacy | 24 hours a day, 7 days a week |
| Outpatient Pharmacy | M-F 8:00 a.m.-5:00 p.m. No holidays |
| Physical Medicine & Rehabilitation (Physical Therapy, Occupational Therapy, and Speech Therapy) | Outpatient Office M-F 8:00 a.m.-4:30 p.m. (Voicemail available after hours.) Inpatient services available seven days each week. |
| Police Department | 24 hours a day, 7 days a week |
| Print Shop | M-F 6:30 a.m.-5:00 p.m. |
| Process Improvement Center | M-F 7:00 a.m.-5:00 p.m. Voice mail and a paging system accessible at any time |
| Public Relations | M-F 7:30 a.m.-5:00 p.m. (After hours by appointment and voicemail available) |
| Purchasing | M-F 7:00 a.m.-5:00 p.m. |
| Radiology | <ul style="list-style-type: none"> • Licking Memorial Women's Imaging Center 1320 West Main St., Newark <ul style="list-style-type: none"> ○ Mammography M-F 7:00 a.m.-6:00 p.m. <ul style="list-style-type: none"> • Screening mammography • Diagnostic mammography • Mammography guided breast biopsy • Stereotactic breast biopsy ○ Bone density (Dexa) M,T,Th,F 1:00 p.m.-4:00 p.m. ○ Ultrasound M-F 8:00 a.m.-4:00 p.m. • Licking Memorial Women's Health 15 Messimer Drive, Newark <ul style="list-style-type: none"> ○ Ultrasound M-F 7:00 a.m.-4:00 p.m. ○ Bone density (Dexa) M-Th 8:00 a.m.-2:00 p.m. ○ Mammography M-F 7:00 a.m.-4:00 p.m. <ul style="list-style-type: none"> • Screening mammography • Computerized tomography (Cat Scan, CT)–M-F 7:00 a.m.-11:00 p.m.; Saturday 8:00 a.m.-3:00 p.m. • IV & barium contrast studies–M-F 7:00 a.m.-3:00 p.m.; Saturday 8:00 a.m.- 12:00 Noon (Inpatients only) • General radiology (chest, spine, bone X-rays)–M-F 7:00 a.m.-11:00 p.m.; Saturday 8:00 a.m.-3:00 p.m. • Magnetic resonance imaging (MRI)–M-F 7:00 a.m.-9:00 p.m.; Saturday 7:00 a.m.-2:00 p.m. • Nuclear medicine (NM) M-F 7:00 a.m.-4:00 p.m. • Mobile PET/CT (positron emission tomography) – every Friday 7:00 a.m.-3:30 p.m. • Ultrasound M, F 7:00 a.m.-6:00 p.m.; S 7:30 a.m.-2:30 p.m. |
| Registration | Emergency Department–24 hours a day, 7 days a week Central Scheduling–M-F 8:00 a.m.-5:30 p.m. |
| Respiratory Therapy | 24 hours a day, 7 days a week |
| Safety Department | M-F 7:00 a.m.-4:00 p.m. 24 hour voice mail and pager for emergencies |

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| Surgery | M-F 6:00 a.m.-4:30 p.m. with call 4:30 p.m.-6:00 a.m. 24 hour weekend and holiday call coverage |
| Surgical Services (Outpatient) | M-F 6:00 a.m.-5:30 p.m. with flexible hours as needed Closed holidays and weekends |
| Surgical Services (Post-Anesthesia Care Unit) | M-F 7:00 a.m.-5:30 p.m. with call 5:30 p.m. – 7:00 a.m. 24 hour weekend and holiday call coverage |
| Transportation | M-F 9:00 a.m.-6:00 p.m. with flexible hours as needed |
| Volunteer Department | M-F 7:30 a.m.-4:00 p.m. |
| Wound Clinic | M-Th 8:00 a.m.-5:00 p.m., F 8:00 a.m.-2:00 p.m. Physician by appointment on T, W, Th and F |

LICKING MEMORIAL HEALTH PROFESSIONALS OFFICE HOURS

| Licking Memorial Health Professionals | |
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| OFFICE NAME | HOURS |
| Administration (LMHP) 1272 West Main Street Moundbuilders Doctors Park, Building #4 Newark, OH 43055 | M-F 7:30 a.m.-5:00 p.m. 24 hours a day, 7 days a week by voice messaging |
| Central Billing Office 1915 Tamarack Road Newark, OH 43055 | M-F 7:30 a.m.-5:00 p.m. |
| Company Care 1865 Tamarack Road, Building #4 Newark, OH 43055 | M-F 7:30 a.m.-5:00 p.m. |
| Licking Memorial Anesthesiology 1320 West Main Street Newark, OH 43055 | M-F 7:00 a.m.-3:00 p.m. |
| Licking Memorial Dermatology – Newark 36 McMillen Drive Newark, OH 43055 | M 9:00 a.m.-6:00 p.m. Th 7:00 a.m.-4:00 p.m. T 7:00 a.m.-1:00 p.m. F 8:00 a.m.-3:00 p.m. W 8:00 a.m.-4:00 p.m. |
| Licking Memorial Dermatology – North Newark 270 Goosepond Road Newark, OH 43055 | M 8:00 a.m.-4:00 p.m. T 8:00 a.m.-4:00 p.m. Th 8:00 a.m.-4:00 p.m. |
| Licking Memorial Emergency Medicine 1320 West Main Street Newark, OH 43055 | 24 hours a day, 7 days a week |
| Licking Memorial Family Practice, Drs Pk 1 1272 West Main Street Newark, OH 43055 | Dr. Simon–M, Th, F 8:00 a.m.-4:30 p.m., T 7:00 a.m.-4:00 p.m., and W 8:00 a.m.- 12:00 Noon Dr. Underwood–M, T, W, F 9:00 a.m.-5:30 p.m., and Th 9:00 a.m.-12:30 p.m. |
| Licking Memorial Family Practice, Drs Pk 5 1272 West Main Street Newark, OH 43055 | Dr. DeSapri–M, T, W, F 8:00 a.m.-4:30 p.m. and Th 7:00 a.m.-4:00 p.m. Dr. Szekely–M, T, Th 8:00 a.m.-4:30 p.m. and W, F 7:00 a.m.-4:00 p.m. |

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| Licking Memorial Family Practice, East 399 East Main Street Newark, OH 43055 | M 8:00 a.m.-6:00 p.m. T, Th 8:00 a.m.-5:00 p.m. W 8:00 a.m.-7:00 p.m. F 7:00 a.m.-4:30 p.m. |
| Licking Memorial Family Practice, Granville 1264 Weaver Drive Granville, OH 43023 | M 8:00 a.m.-5:30 p.m. T, F 8:00 a.m.-4:30 p.m. W 7:00 a.m.-7:30 p.m. Th 7:00 a.m.-4:30 p.m. Saturday mornings by appointment for sick visits |
| Licking Memorial Family Practice, Hebron 96-H Integrity Drive Hebron, Ohio 43025 | M, T, W 8:00 a.m.-4:30 p.m. Th 8:00 a.m.- 12:00 Noon F 7:00 a.m.-3:30 p.m. |
| Licking Memorial Family Practice, Johnstown 151 Woodgate Drive Johnstown, OH 43031 | M 8:00 a.m.-4:30 p.m. T 8:00 a.m.-4:30 p.m. W 7:00 a.m.-11:00 a.m. Th 8:00 a.m.-4:30 p.m. F 7:00 a.m.-3:30 p.m. |
| Licking Memorial Family Practice, McMillen 150 McMillen Drive Newark, OH 43055 | M, T, Th, F 8:00 a.m.-5:00 p.m. W 7:00 a.m.-5:00 p.m. |
| Licking Memorial Family Practice, North Newark 270 Goosepond Road Newark, OH 43055 | M 10:00 a.m.-7:00 p.m. T 8:00 a.m.-12:00 Noon W 8:00 a.m. - 4:30 p.m. Th 7:30 a.m.-3:00 p.m. F 8:00 a.m. - 4:30 p.m. |
| Licking Memorial Family Practice, Pataskala One Healthy Place Pataskala, OH 43062 | Dr. Clark (Suite 102) M 8:00 a.m.-5:00 p.m. T 8:00 a.m.- 12:00 Noon W 8:00 a.m.-5:00 p.m. Th 7:00 a.m.-3:00 p.m. F 7:00 a.m.-3:00 p.m. Dr. Smith (Suite 101) M 8:00 a.m.-5:00 p.m. T 8:00 a.m.-5:00 p.m. W 7:00 a.m.-3:00 p.m. Th 8:00 a.m.- 12:00 Noon F 7:00 a.m.-3:00 p.m. |
| Licking Memorial Gastroenterology – Newark 1320 West Main Street Newark, OH 43055 | M-F 8:00 a.m.-4:30 p.m. |
| Licking Memorial Gastroenterology – Pataskala One Health Place, Suite 202 Pataskala, OH 43062 | T 12:00 Noon-4:30 p.m. |
| Licking Memorial Heart Center – Newark 1320 West Main Street Newark, OH 43055 | M, W 8:00 a.m.-5:00 p.m. T, Th 8:00 a.m.-4:00 p.m. F 12:00 Noon-4:00 p.m. |
| Licking Memorial Heart Center – Pataskala One Health Place, Suite 202 Pataskala, OH 43062 | F 8:30 a.m.-12:00 Noon |
| Licking Memorial Hospitalists 1320 West Main Street Newark, OH 43055 | 24 hours a day, 7 days a week |

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| Licking Memorial Internal Medicine 120 McMillen Drive Newark, OH 43055 | M 7:00 a.m.-6:00 p.m. T 8:00 a.m.-6:00 p.m. W 7:00 a.m.-5:00 p.m. Th 8:00 a.m.-6:00 p.m. F 7:00 a.m.-5:00 p.m. |
| Licking Memorial Oncology/Hematology 1320 West Main Street Newark, OH 43055 | M-F 8:00 a.m.-4:30 p.m. |
| Licking Memorial Otolaryngology (ENT) – Newark 88 McMillen Drive Newark, OH 43055 | M-F 8:30 a.m.-5:00 p.m. |
| Licking Memorial Otolaryngology (ENT) – Pataskala One Health Place, Suite 202 Pataskala, OH 43062 | T 8:30 a.m.-12:00 Noon |
| Licking Memorial Outpatient Psychiatric Services - Newark 200 Messimer Drive Newark, OH 43055 | M-F 8:00 a.m.-5:00 p.m. T-Limited evening hours available |
| Licking Memorial Outpatient Psychiatric Services – Pataskala One Healthy Place, Suite 205 Pataskala, OH 43062 | M-F 8:00 a.m.-5:00 p.m. |
| Licking Memorial Pathology 1320 West Main Street Newark, OH 43055 | M-F 8:00 a.m.-4:30 p.m. |
| Licking Memorial Pediatrics 1865 Tamarack Road, Building 4 Newark, OH 43055 | M-F 7:30 a.m.-5:00 p.m. Saturday 8:00 a.m.-12:00 Noon |
| Licking Memorial Pediatrics, East 399 East Main Street Newark, OH 43055 | M-F 8:00 a.m.-5:00 p.m. |
| Licking Memorial Pediatrics – Pataskala One Healthy Place, Suite 203 Pataskala, Ohio 43062 | M-F 8:00 a.m.-4:30 p.m. |
| Licking Memorial Pulmonology/Critical Care and Sleep Medicine 1272 W. Main Street, Drs Pk 2 Newark, OH 43055 | M, T, Th, F 9:00 a.m.-4:30 p.m. W 9:00 a.m.-12:00 Noon |
| Licking Memorial Reconstructive & Cosmetic Services – Newark Doctors Park 2 1272 West Main Street Newark, OH 43055 | M-F 9:00 a.m.-5:00 p.m. |
| Licking Memorial Surgical Services – Newark 1272 West Main Street, Building #3 Newark, OH 43055 | M-F 8:00 a.m.-4:30 p.m. |
| Licking Memorial Surgical Services – Pataskala One Healthy Place, Suite 202 Pataskala, Ohio 43062 | Th 8:00 a.m.-12:00 Noon |
| Licking Memorial Urgent Care One Healthy Place, Suite 104 Pataskala, Ohio 43062 | M-Saturday 12:00 Noon-8:00 p.m. Sunday 12:00 Noon-6:00 p.m. |

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| Licking Memorial Urology – Newark 1272 West Main Street, Building #6 Newark, OH 43055 | M-F 8:00 a.m.-4:30 p.m. |
| Licking Memorial Urology – Pataskala One Healthy Place, Suite 202 Pataskala, Ohio 43062 | T 8:00 a.m.-12:00 Noon |
| Licking Memorial Women’s Health Center – Newark 15 Messimer Drive Newark, OH 43055 | M, W, Th 8:00 a.m.-5:00 p.m. T 8:00 a.m.-6:00 p.m. F 7:00 a.m.-5:00 p.m. |
| Licking Memorial Women’s Health Center – Pataskala One Healthy Place, Suite 201 Pataskala, OH 43062 | M-Th 9:00 a.m.-4:30 p.m. F 7:00 a.m.-2:30 p.m. |
| Licking Valley Medical Center 2181 West High Street, NE Newark, OH 43055 | M, T, Th, F 8:00 a.m.-4:00 p.m. W 8:00 a.m.-12:00 Noon |